

**North Dakota State University Foundation and Alumni Association  
 Finance and Audit Committee  
 Meeting Notice and Agenda  
 Wednesday, September 27, 2017**

The NDSU Foundation and Alumni Association Finance and Audit Committee will meet on Wednesday, September 27, 2017 at 12:00 p.m. CDT. This meeting will originate from the Klefstad Conference Room at the Harry D. McGovern Alumni Center, 1241 North University Drive, Fargo, ND 58102, with some or all members participating by phone or videoconferencing.

#Action required	*See supporting document	+Discussion needed	=Information only
I.	Roll Call		
II.	12:00 Call to Order		Gary Paulsrud
III.	12:00 #* Approve Minutes from 4/20/17 & 8/30/17 Meetings		Gary Paulsrud
IV.	12:00 #* Recommend Audit & Tax Services Proposal		Allyson Peterson
V.	12:15 #* Recommend Approval 2016 990 Tax Return		Josh Andres
VI.	12:45 * Financial Report a. August 31, 2017 Operating Budget Review b. August 31, 2017 SHAC Report c. August 31, 2017 Finance and Operations Dashboard		Allyson Peterson
VII.	1:00 #* Recommend Use of 1600 Block Ground Lease Revenue		Allyson Peterson
VIII.	1:15 * Review of Policies and Guidelines a. Capital Projects Guidelines – In Progress b. Operating Reserve Policy – Annual Reading c. Property Pool B Policy – Annual Reading d. Fund Auditing Guidelines e. # Capitalization Policy		Allyson Peterson
IX.	1:40 +* Cybersecurity Review		Gail Dancer
X.	2:00 +* Update on Campaign Planning		John Glover
XI.	2:15 + Finance Strategy Discussion		Gary Paulsrud
XII.	2:55 Other Business		Gary Paulsrud
XIII.	3:00 Adjourn		

**Finance & Audit Committee Members**

Gary Paulsrud, Chair  
Sue Andrews  
Gerry Brossart  
Tom Campbell  
Jim Hambrick  
Phil Hansen

Jenny Hopkins  
Jim Howe  
Bob Lervick  
Jim Meier  
Phyllis Nelson

**Upcoming Meetings**

2018 Budget Meeting – TBD (Late November, early December 2017)  
Spring Meeting of the Trustees & Alumni Directors – April 18-20, 2018